



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

December 8, 2023

Notice to Prospective Bidders
Small Business Enterprise
Contracting Opportunity

The North Carolina Department of Transportation is requesting bids for **D4POC0136 – LANDSCAPE ENHANCEMENT** at the **DIVISION 4 OFFICE** in **WILSON COUNTY**.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.** Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this project, the NC General Contractor's license *will* be waived. Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds *will* be waived.

OTHER INFORMATION

An electronic copy of the proposal and plans may be downloaded for bidding purposes at <https://connect.ncdot.gov/letting/Pages/Division4Letting.aspx> or can be e-mailed to interested bidders upon request.

It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for this project. Bids submitted without posted addendums will be rejected.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION FOUR OFFICE
POST OFFICE BOX 3165
WILSON, NC 27895

Telephone: (252) 640-6400
Fax: (252) 234-6174
Customer Service: 1-877-368-4968

Location:
509 WARD BOULEVARD
WILSON, NC 27895

Website: www.ncdot.gov

Sealed Bids must be received in the Division Office at 509 Ward Blvd., Wilson, NC 27893 by 2:00 PM on Tuesday, January 9, 2024. Paper bids will be the only method of submission. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR D4POC0136 – DIVISION 4 LANDSCAPE ENHANCEMENT
TO BE OPENED AT 2:00 PM ON TUESDAY, JANUARY 9, 2024**

Bids will be opened at 2:00 p.m. on Tuesday, January 9, 2024 at the Department of Transportation Division 4 Conference Room located at 509 Ward Blvd., Wilson, NC 27893.

“As-read” bid results should be posted to the Bidding & Letting website within two hours of the bid opening.

DIVISION CONTACT INFORMATION: Name: Vickie Gardner
Title: Division Four Contract Engineer
Phone: 252-640-6433
Email: vpgardner@ncdot.gov